



# Harford Collection of Homes & Century Real Estate RENTAL APPLICATION



\*Application can be applied toward any home in our collection.

Anyone 18 years of age or older living in the home must complete an application. All persons applying are subject to a \$35.00 Application fee. Please email or drop off the completed application

DATE \_\_\_\_\_ COMMUNITY/ADDRESS APPLYING FOR: \_\_\_\_\_ TARGET MOVE IN DATE: \_\_\_\_\_

## II. PERSONAL INFORMATION

NAME- FIRST: \_\_\_\_\_ MIDDLE: \_\_\_\_\_ LAST: \_\_\_\_\_

Phone (cell) \_\_\_\_\_ (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Date of Birth \_\_\_\_\_ SOCIAL SECURITY NO : \_\_\_\_\_

Other Occupants:	Name _____	DOB _____	Relationship _____
	Name _____	DOB _____	Relationship _____
	Name _____	DOB _____	Relationship _____

EMAIL: \_\_\_\_\_

HAVE YOU EVER:	Filed for bankruptcy? _____	No _____	Yes _____
	Been evicted from tenancy? _____	No _____	Yes _____
	Willfully or intentionally refused to pay rent when due? _____	No _____	Yes _____
	Been convicted of a crime? _____	No _____	Yes _____

EMERGENCY CONTACT (Not living in the home) NAME: \_\_\_\_\_ NUMBER: \_\_\_\_\_ RELATION: \_\_\_\_\_

## III. HOUSING HISTORY

List your current address. **MUST include the last five (5) years.** Please include rent paid, city, state and zip code.

CURRENT ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
 Month and year moved in \_\_\_\_\_ Reason for leaving \_\_\_\_\_  
 Owner or Agent \_\_\_\_\_ Rent Paid \_\_\_\_\_ Phone \_\_\_\_\_

PREVIOUS ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
 Month and year moved in \_\_\_\_\_ Reason for leaving \_\_\_\_\_  
 Owner or Agent \_\_\_\_\_ Rent Paid \_\_\_\_\_ Phone \_\_\_\_\_

## IV. EMPLOYMENT HISTORY

List your present and past employers, starting with your current employer first. **MUST include the last five (5) years.**

YOUR STATUS: Employed Full-Time \_\_\_\_\_ Employed Part-Time \_\_\_\_\_ Student \_\_\_\_\_ \*Retired \_\_\_\_\_ \*Unemployed \_\_\_\_\_

CURRENT EMPLOYER _____	Start Date _____
Address _____	Position held _____
Supervisor _____ Phone No. _____	Salary/Hourly \$ _____ Per _____

PREVIOUS EMPLOYER _____	Start Date _____
Address _____	Position held _____
Supervisor _____ Phone No. _____	Salary/Hourly \$ _____ Per _____

\*If Retired or Unemployed was checked-- please provide the start date: \_\_\_\_\_ Monthly Income: \_\_\_\_\_

If there are other sources of income you would like us to consider, please list income, source and person (banker, employer, etc.) whom we could contact for information. Income must be verified through proper documentation.

Amount \$ \_\_\_\_\_ Source \_\_\_\_\_

**V. ID & VEHICLE INFORMATION**

YOUR DRIVER'S LICENSE NUMBER \_\_\_\_\_ STATE \_\_\_\_\_

1ST VEHICLE MAKE/MODEL \_\_\_\_\_ Year \_\_\_\_\_ Tag No. \_\_\_\_\_ State \_\_\_\_\_ Color \_\_\_\_\_

2ND VEHICLE MAKE/MODEL \_\_\_\_\_ - \_\_\_\_\_ Year \_\_\_\_\_ Tag No. \_\_\_\_\_ State \_\_\_\_\_ Color \_\_\_\_\_

**VI. ANIMAL INFORMATION**

WILL YOU BE BRINGING ANY ANIMALS? \_\_\_\_\_ YES \_\_\_\_\_ NO If YES how many: \_\_\_\_\_

\*IF YOU STATED YES- PLEASE CIRCLE WHICH: CAT / DOG (INCLUDE: BREED – AGE- WEIGHT- COLOR- NAME-GENDER)

**\*FOR THE APPLICATION TO BE PROCESSED SIGNATURES ARE REQUIRED IN THE (X) SPACES BELOW**

**VII. CONSUMER REPORT AUTHORIZATION**

I hereby affirm that my answers on this Application to Lease are true are true and correct and that I have not knowingly withheld any fact or circumstance which would, if disclosed, affect my application unfavorably.

I authorize you to secure from Equifax Credit Information Services, a consumer reporting agency, an investigative consumer report for purposes of this application and any future inquiry concerning my credit as may be deemed necessary from time to time in the sole exclusive judgment of the property manager and/or agents. This report may contain, but would not be limited to, a consumer credit report and verification of my residence(s), employment, and income. I authorize you and/or your agent to verify all information contained in this application and to inquire into my character, general reputation, personal characteristics, and mode of living. I release all concerned from any liability in connection with any information which Equifax gives.

I have also been advised that I have the right, under the Fair Credit Reporting Act (FCRA), Section 606 (13), to make a written request of you and Equifax within a reasonable time for a complete and accurate disclosure of the nature and scope of the investigation. I acknowledge receipt of the summary of consumer rights as required by Section 609 of the FCRA entitled, "A Summary of Your Rights Under the Fair Credit Reporting Act."

Accepted by:

Signature of Applicant **X** \_\_\_\_\_

Date **X** \_\_\_\_\_

**VIII. APPLICANT'S SIGNATURE**

I hereby apply to lease the above-described premises for the term and under the conditions above set forth and agree that the rental is to be payable the first day of each month, in advance. As an inducement to the owner of the property and to the agent (who?) accept this application, I warrant that all statements above set forth are true. The owner or his agent may reject this Application without stating any reason for so doing, and I hereby waive any claim for damages by reason of no acceptance.

I hereby deposit \$ \_\_\_\_\_ as a Reservation Fee. **The Reservation Fee is not refundable under any circumstances.** In exchange for this fee, as soon as above-described premises are vacated, they will immediately be made available for occupancy by me. Upon acceptance of this application, this Reservation Fee shall be retained as part of the security deposit. When so approved and accepted, I agree to execute a lease and to pay the balance of the security deposit at the designated time for execution of the lease agreement.

This information, to the best of my knowledge, is true and correct.

Signature of Applicant **X** \_\_\_\_\_

Date **X** \_\_\_\_\_

\*The Harford Collection of Homes- Residential Real Estate Holdings LLC, Del Plaza Properties LLC, Hickory Condos LLC, Century Real Estate LLC, Harford Village South Apartments, Emerald Woods Apartments and all additional individual rental units; does not accept the following from prospective tenants: Reusable Tenant Screening Reports as defined by Maryland Code, Real Property Section 8-218.